**Rep. Adrian Smith – FY24 Community Project Funding Request Form**

*Additional materials may be requested.*

*Any submitted material may be published on the Congressman’s website or in the Congressional Record.*

**Instructions**

1. Applications, including all supplemental documentation, must be submitted by 11:59 PM MDT on Friday, March 17, 2023.
2. Individuals/Organizations must respond to all questions on the form.
3. All requests must be submitted via e-mail.
   * Please return all documents as attachments via e-mail.
   * Completed forms must be submitted to [josh.jackson@mail.house.gov](mailto:josh.jackson@mail.house.gov).
   * Please make sure the subject line of your email corresponds with your request.

Please contact Josh via email or at 202-225-6435 with any questions about this form or the process.

**Section: 1 (Organization Information)**

|  |  |
| --- | --- |
| **Organization Name:** | Click here to enter text. |
| **Street Address:** | Click here to enter text. |
| **City:** | Click here to enter text. |
| **State:** | Choose state or US territory. |
| **Zip Code:** | Click here to enter text. |
|  |  |

**Section: 2 (Contact Information)**

|  |  |
| --- | --- |
| ***Point person at your organization who staff may contact regarding this request*** | |
| **First Name:** | Click here to enter text. |
| **Last Name:** | Click here to enter text. |
| **Phone Number:** | Click here to enter text. |
| **E-mail Address:** | Click here to enter text. |

**Section 3: Request Details**

1. **Appropriations Subcommittee**

Choose an item.

1. **Eligible Account**

Name of eligible account.

1. **Legal Name of Organization to Receive Funds**

Legal name of organization

1. **Location of Project**

Please provide the full address when possible.

1. **Project Description**

Please limit description to 200 words.

1. **Overall Cost of Project**

Overall cost of project

1. **Amount Requested**

Amount of CPF funding requested

1. **Does this account have a local match requirement? How will this match be met?**

Yes/No. If yes, explain the source of matching funds. Most accounts do not allow in-kind matching.

1. **If this project is funded, how much of the requested amount would be spent in FY24?**

If less than 100%, please explain.

1. **Justification for the project**

Explain the federal nexus of this project in 100 words or less.

1. **How will this project benefit the Third District of Nebraska?**

Please limit explanation to 200 words.

1. **Have you submitted a CFP request for this project to other offices?**

List other Senators and Representatives.

1. **Did your organization receive CFP funding in FY22 or FY23?**

List projects and funding amounts.

**Section 4: Mandatory Supplemental Documents**

**Please provide the following documents as separate PDFs when submitting this application.**

* **List of evidenced community support for the project.**
* **Signed, dated letter from the chief executive of the requesting organization receiving funding certifying the following:**
  + **No funding will be used for commemorative purposes in accordance with House Appropriations Committee guidelines**
  + **No for-profit entity will directly profit from the project funding**
  + **No immediate family member of Congressman Smith has a financial interest in the requested project.**